

Phlebotomist

Coal Country Community Health Center in Beulah is currently seeking a full time and a full time Phlebotomist. Primary responsibilities include, but are not limited to:

- Performs venipuncture and skin punctures according to acceptable Phlebotomy practices.
- Prepares send-out labs for transit according to regulations.
- Follows safety procedures and standards for the operation and maintenance of the laboratory. Performs daily cleaning of laboratory counters.
- Maintains necessary records as required.
- Prepares assigned work area for receiving patients. Ensures that proper supplies are on hand for the procedure being performed.
- Accurately completes Encounter Form or Order Entry/Clinical Management System with correct diagnostic codes for billing. Understands and practices the importance of medical necessity and obtains Advance Beneficiary notices from patients when appropriate.
- Performs proper procedure for filing of lab reports.

To apply send application and letter of application to Coal Country Community Health Centers, Attn. Human Resources, 1312 Hwy 49 N, Beulah, ND 58523. Applications may be downloaded from the company website at www.coalcountryhealth.com